

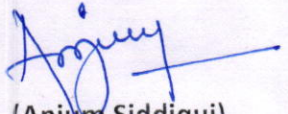
NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA: NEW DELHI
HEALTH ESTABLISHMENT-II

SUB:- To upload the vacancy circular on NDMC website.

Please find enclosed herewith "Vacancy Circular"(copy enclosed) duly signed for uploading on NDMC website for filling up of one post each Specialist (Non-Teaching) i.e. (i) Gynecologist (Non-Teaching) and (ii) Radiologist (Non-Teaching) in Medical Services Deptt. of NDMC on deputation basis in the Level-11 of Pay Matrix (Rs. 67700-208700/-) (Group Á') recommended by 7th CPC. The advertisement is also being published in the Employment News" Paper through PR Deptt., NDMC.

2. Dy. Director (IT) is requested to kindly take appropriate action to upload the enclosed documents on NDMC website.

Encl: As above


(Anjum Siddiqui)
Jt. Director (Health)

Dy. Director (IT)

NEW DELHI MUNICIPAL COUNCIL
PALIKA KENDRA:NEW DELHI

VACANCY CIRCULAR

Applications are invited in the prescribed format from the willing and eligible Officers for 01 post of Specialist (Gynecologist) (Non-Teaching) and 01 post of Specialist (Radiologist) (Non-Teaching) in the Level-11 of Pay Matrix (Rs. 67700-208700/-) (Group 'A') recommended by 7th CPC to be filled up on deputation basis from amongst the officers holding the analogous post on regular basis under the Central Govt./State Govt./UT and possessing the following Educational and other qualifications:-

- (1) (a) A recognized medical qualification included in the first or second schedule or Part-II of the third schedule (other than licentiate qualifications) to the Indian Medical Council Act 1956. Holders of educational qualifications included in Part II of the Third Schedule should also fulfill the conditions stipulated in sub-section (3) of Section (133) of the Indian Medical Council Act, 1956.
- (b) Post Graduation degree/diploma in the concerned specialty.
- (c) Three years experience in the concerned specialty after obtaining the post graduate degree or 5 years experience after obtaining the post graduate diploma.

2. **Specialist**

| S/N | Subject | Requisite Post Graduated Degree qualification | Requisite Post Graduate Diploma Qualification |
|------|--------------|--|--|
| (i) | Gynecologist | M.D. (Obstetrics & Gynae.) M.S. (Obstetrics & Gynae.) M.D. (Mid & Gynaecology) M.S. (Mid & Gynaecology) M.O. M.R.C.O.G. Specialist Board of Obstetrics & Gynae. (USA) | D.G.O |
| (ii) | Radiologist | M.D. (Radio Diagnosis) or D.M.R.D. or equivalent diploma of two years duration Note: The persons who have done their M.D. in Radiology or Diploma in Radiology before 1985 will also be eligible to apply for the post of Radio Diagnosis | D.M.R.D or equivalent diploma of one year duration |

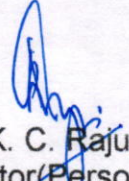
2. The application in prescribed format complete in all respect with cadre clearance, bio-data in triplicate, attested photocopies of ACR/APARs for the last five years, Vigilance clearance, integrity certificate and statement giving details of major or minor penalties imposed on the Officer during the last

ten years must be sent through proper channel/cadre controlling Authority to the Secretary, New Delhi Municipal Council, 3rd Floor, Room No. 3003, Palika Kendra, New Delhi latest by 21.11.2021.

3. The Curriculum (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to post on deputation basis.

4. The applicant may forward an advance copy accompanied with the required certificate/documents directly. However, the application will be considered only after, it is received through proper channel.

5. The format of the application and the detail for the post is available on the website www.ndmc.gov.in ⇨ **Public Notice.**


(K. C. Raju)
Director (Personnel)
NDMC.

CURRICULUM VITAE PROFORMA

| | | | | | | |
|----|--|---------------------------------------|------|---|----------------------------------|---------------------------------|
| 1. | Name and Address (in Block Letters) | | | | | |
| 2. | Date of Birth (in Christian era) | | | | | |
| 3. | Date of retirement under Central/State Government Rules | | | | | |
| 4. | Educational Qualification | | | | | |
| 5. | Whether Educational and other Qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state in authority for the same | | | | | |
| | | Qualifications/Experience required | | Qualifications/Experience possessed by the officer | | |
| | Essential | (1) | | | | |
| | | (2) | | | | |
| | | (3) | | | | |
| | Desired | (1) | | | | |
| | | (2) | | | | |
| 6. | Please state clearly whether in the light of entries made by you above. You meet the requirement of the post | | | | | |
| 7. | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space is insufficient | | | | | |
| | Office/Institution | Post held | From | To | Scale of Pay and Basic Pay | Nature of duties (in detail) |
| | | | | | | |
| 8. | Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent | | | | | |
| 9. | In case the present | | | | | |

| | | |
|-----|---|--|
| | employment is held on deputation/contact basis. Please state | |
| | a) The date of initial appointment | |
| | b) Period of appointment on deputation/contract | |
| | c) Name of the parent office/organization to which you belong | |
| 10. | Additional details about present employment | |
| | Please state whether working under (indicate the name of your employer against the relevant column) | |
| | a) Central Govt. | |
| | b) State Govt. | |
| | c) Autonomous Organization | |
| | d) Government Undertaking | |
| | e) Universities | |
| | f) Others | |
| 11. | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade | |
| 12. | Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale | |
| 13. | Total emoluments per month now drawn | |
| 14. | Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) Note: Enclose a separate sheet, if the space is insufficient). | |
| 15. | Please state whether you are applying for deputation (I-STC)/ab-sorption/Re-appointment Basis. | |

| | | |
|-----|--|--|
| | (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) | |
| 16. | Whether belongs to SC/ST | |
| 17. | Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note : Enclose a separate sheet if the space is insufficient) | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of Selection for the post.

Signature of the candidate

Address _____

Date _____

Countersigned

(Employer with Seal)

CERTIFICATE BY THE EMPLOYER/CADRE CONTROLLING AUTHORITY

The information/details provided in the above application(CV) by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i. There is no vigilance or disciplinary case pending/contemplated against Sh./Smt. _____.
- ii. His/Her integrity is certified.
- iii. His/Her CR Dossier(photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned
(Employer/Cadre Controlling Authority with seal)